

**Partner University
datasheet
2024/2025
academic year**



1. Name of University:	University of Brasília (UnB)
2. Country:	Brazil
3. Website :	https://www.int.unb.br/br/estude-na-unb/mobilidade-academica
4. Postal Address :	Secretaria de Assuntos Internacionais (INT) / International Affairs Office Universidade de Brasília (UnB) / University of Brasília Campus Universitário Darcy Ribeiro / Darcy Ribeiro Campus Prédio da Reitoria, Sala BT 01/7, Térreo / Rectory Building, Room BT 01/7, Ground Floor Asa Norte, Brasília, DF 70910-900 - Brasil
5. Contact person for exchange (IN-OUT) students:	IN/OUT: name: Bruno Bortoleto e-mail: intweb@unb.br name: Priscyla Barcelos Teofilo da Cunha e-mail: intweb@unb.br Name: Ludmila Araújo Rezende de Oliveira e-mail: intweb@unb.br
6. E-mail for exchange students enquiries:	intweb@unb.br
7. How many of our exchange students do you accept for next academic year?	n. 4 per year or n. 2 per each semester
8. Can you accept more students over those indicated above?	Yes
9. How your academic year is organized? semester..quarter etc. *(please see our note down the form)	UnB academic calendar consists in a 1st semester starting on March 2024 and in a 2nd semester starting on August 2024.
10. Academic calendar (if not yet available, please provide us the approximate periods):	1st term: 18 March 2024 – 15 July 2024 2nd term: 19 August 2024 – 17 December 2024 1st term 2025: March 2025 – July 2025
11. Examination periods (if not yet available, please provide us the approximate periods):	1st term / 2nd term: the exams are defined by the professors.
12. Deadline for nominations:	1st term: November 1st 2023 2nd term: April 1st 2024 1st term 2025: November 1st 2024
13. Deadline for applications	1st term: November 1st 2023 2nd term: April 1st 2024 1st term 2025: November 1st 2024
14. Web link with application procedures information:	http://int.unb.br/en/international-students/guide

15. Documents list required for application:

Learning Agreement
Copy of passport
Official transcripts from home institution
Curriculum Vitae

	Letter of introduction from home institution signed by the person in charge of the exchange program
16. Are there any kind of mandatory fees our exchange students need to pay?	No
17. If yes, what is the amount?	
18. Do you have any specific requirements for admission of exchange students? (e. GPA, language proficiency etc.)	No
19. In case of language proficiency requirements, have our exchange students mandatory to provide any kind of language certification? If yes, which one?	No
20. Main language of instruction:	Portuguese
21. Others languages of instruction:	English
22. Which department and lessons can our exchange students access to? Can they take classes from different departments?	Exchange students can access all the departments in our university and take classes in different departments if approved by the department/faculty.
23. Are there any departments/courses not open to our exchange students?	No
24. Could you explain us your grading system in full?	<p>SS: 9,0 to 10 MS: 7,0 to 8,9 MM: 5,0 to 6,9 MI: 3,0 to 4,9 II: 0,1 to 2,9</p> <p>Approval grades are: SS, MS and MM.</p> <p>*SR mention is attributed to failure for absences when the student did not attend a minimum of 75% of classes.</p>
25. If available, can you indicate the web site link where to find your courses list open to our exchange students?	https://sig.unb.br/sigaa/public/turmas/listar.jsf?aba=p-ensino
26. Do you provide accommodation for exchange students?	Yes, if required by the student.
27. If yes, what is the average cost?	R\$600 – R\$1000
28. Can you provide the web site link for accommodation information?	
29. E-mail address for accommodation enquires:	intweb@unb.br
30. What is the average living cost?	R\$1500 – R\$2000
31. Do you have a web site link for living cost details?	http://int.unb.br/en/international-students/guide
32. Have our exchange students to subscribe any kind of insurance that is mandatory for	No

your university and/or for your country?	
33. If yes, can you give us more details about it and the average cost?	
34. Visa information	<p>Visa type "VITEM IV".</p> <p>After receiving the Letter of Acceptance, please contact the Brazilian Embassy or Consulate at your home country in order to request the Student Visa.</p>
35. Timing of the acceptance letter release	One month
36. Acceptance letter sending mode	<p>X by mail to the student</p> <p><input type="checkbox"/> by mail to the student's home University</p> <p><input type="checkbox"/> by courier to the student</p> <p><input type="checkbox"/> by courier to the student's home University</p>
37. Timing of transcript of records release	<p>Defined at the academic calendar:</p> <p>https://saa.unb.br/graduacao/calendario-academico</p>
38. Transcript of records ending mode	<p>X directly to the student before his departure</p> <p>X by mail to the student</p> <p><input type="checkbox"/> by mail to the student's home University</p> <p><input type="checkbox"/> by courier to the student</p> <p><input type="checkbox"/> by courier to the student's home University</p>
39. Others useful information....	

PLEASE NOTE: Our academic calendar consists in a 1st semester (fall semester) starting on October (es. October 2022) and in a 2nd semester (Spring semester) starting on the middle of February (es. February 2023). For this reason, our Call AY 22/23 will unavoidably concern selection of outgoing students according to this calendar: this means that **just for those Universities with the AY that starts with a spring semester (es. Spring 2022 + Fall 2022) we will necessarily have to consider the Fall 2022 and the Spring 2023 dates and related deadlines.*

**Partner University
datasheet
2024/2025
academic year**



1. Name of University:	UNIVERSIDADE FEDERAL DE MATO GROSSO
2. Country:	BRASIL
3. Website :	WWW.UFMT.BR WWW.UFMT.BR/SECRI
4. Postal Address :	Av. Fernando Corrêa da Costa, nº 2367, Bairro Boa Esperança - Cuiabá - MT CEP: 78060-900
5. Contact person for exchange (IN-OUT) students:	DÉBERSON JESUS – MOBILITY.SECRI@UFMT.BR
6. E-mail for exchange students enquiries:	MOBILITY.SECRI@UFMT.BR
7. How many of our exchange students do you accept for next academic year?	UFMT CAN OFFER 10 per a.a. or 5 per semester
8. Can you accept more students over those indicated above?	NO
9. How your academic year is organized? semester..quarter etc. *(please see our note down the form)	OUR ACADEMIC CALENDAR CONSISTS IN A 1ST SEMESTER STARTING ON FEBRUARY END OF JULY AND IN A 2ND SEMESTER STARTING ON THE MIDDLE OF JULY/AUGUST *SUBJECT TO CHANGES
10. Academic calendar (if not yet available, please provide us the approximate periods):	1st term: BEGINNING OF MAY 2024 – HALF OF SEPTEMBER 2024 2nd term: HALF OF OCTOBER 2024 – END OF MARCH 2025 *SUBJECT TO CHANGES
11. Examination periods (if not yet available, please provide us the approximate periods):	1st term: FISRT HALF OF SEPTEMBER 2024* 2nd term: END OF MARCH 2024* *SUBJECT TO CHANGES
12. Deadline for nominations:	1st term and full academic year: February 15, 2024 2nd term : august 2024
13. Deadline for applications	1st term and full academic year: February 15, 2024 2nd term : august 2024
14. Web link with application procedures information:	https://www.ufmt.br/secretaria/secri/pagina/international-students/2613#top_page
15. Documents list required for application:	UPDATED ACADEMIC TRANSCRIPT OR EQUIVALENT + STUDY PLAN FORM + HOME UNIVERSITY APPOINTMENT LETTER + PASSPORT
16. Are there any kind of mandatory fees our exchange students need to pay?	NO
17. If yes, what is the amount?	NO
18. Do you have any specific requirements for admission of exchange students? (e. GPA, language proficiency etc.)	IN ORDER TO ATTEND OUR BACHELOR PROGRAMS, INTERNATIONAL STUDENTS ARE REQUIRED TO HAVE A MINIMUM PROFICIENCY IN PORTUGUESE
19. In case of language proficiency requirements, have our exchange students mandatory to provide any kind of language certification? If yes, which one?	NO
20. Main language of instruction:	PORTUGUESE

21. Others languages of instruction:	NONE
22. Which department and lessons can our exchange students access to? Can they take classes from different departments?	UFMT HAS 4 CAMPUS AND AROUND 33 FACULTIES/INSTITUTES. INTERNATIONAL STUDENTS CAN TAKE CLASSES IN DIFFERENT DEPARTMENTS, PROVIDED THEY ARE FROM RELATED AREAS
23. Are there any departments/courses not open to our exchange students?	MEDICINE
24. Could you explain us your grading system in full?	ACCORDING TO THE BRAZILIAN GRADING SYSTEM, EXAMINATIONS ARE GRADED ACCORDING TO A SCALE RANGING FROM 0 TO 10. THE STUDENT WILL BE CONSIDERED APPROVED IF THEY GET A GRADE EQUAL TO OR GREATER THAN 5 AND ATTENDANCE EQUAL TO OR GREATER THAN 75% OF THE WORKLOAD OF THE CURRICULAR COMPONENT
25. If available, can you indicate the web site link where to find your courses list open to our exchange students?	https://ufmt.br/ensino/busca?text=&modality=PRESENCIAL&type=&campus=&period=
26. Do you provide accommodation for exchange students?	NO, WE HELP STUDENTS IN FINDING ACCOMMODATION FOR THEIR EXCHANGE PERIOD THROUGH THE EXCHANGE RECEPTION PROGRAM, IN WHICH WE SELECT A VOLUNTEER STUDENT TO HELP FOREIGNERS FIND ACCOMMODATION AND INTEGRATE INTO THE ACADEMIC ENVIRONMENT
27. If yes, what is the average cost?	-
28. Can you provide the web site link for accommodation information?	WE DON'T HAVE
29. E-mail address for accommodation enquires:	WE DON'T HAVE
30. What is the average living cost?	-
31. Do you have a web site link for living cost details?	-
32. Have our exchange students to subscribe any kind of insurance that is mandatory for your university and/or for your country?	INTERNATIONAL INSURANCE POLICY WITH MEDICAL, HOSPITAL AND LABORATORY COVERAGE VALID THROUGHOUT THE BRAZILIAN TERRITORY, INCLUDING FUNERAL REPATRIATION FOR THE PERIOD OF STAY IN BRAZIL
33. If yes, can you give us more details about it and the average cost?	THE COST WILL DEPEND ON EACH INSURANCE COMPANY AND THE TYPE OF INSURANCE COVERAGE CONTRACT
34. Visa information	FOREIGN STUDENTS MUST APPLY FROM THE BRAZILIAN EMBASSY OR CONSULATE IN THEIR COUNTRY OF ORIGIN FOR THE TEMPORARY VISA IV (STUDENT VISA) BEFORE THEIR ARRIVAL IN BRAZIL. https://www.gov.br/mre/pt-br/consulado-roma
35. Timing of the acceptance letter release	WITHIN ABOUT 5 WORKING DAYS AFTER THE COURSE COORDINATION GIVES THE RESULT OF THE APPLICATION
36. Acceptance letter sending mode	BY MAIL BOTH TO THE STUDENT AND HIS/HER HOME UNIVERSITY
37. Timing of transcript of records release	AFTER THE END OF SEMESTER EXAMS PERIOD
38. Transcript of records sending mode	BY MAIL BOTH TO THE STUDENT AND HIS HOME UNIVERSITY AND WE DELIVER TO THE STUDENT PHYSICALLY
39. Others useful information....	

PLEASE NOTE: Our academic calendar consists in a 1st semester (fall semester) starting on October (es. October 2023) and in a 2nd semester (Spring semester) starting on the middle of February (es. February 2024). For this reason, our Call AY 23/24 will unavoidably concern selection of outgoing students according to this calendar: this means that **just for those Universities with the AY that starts with a spring semester (es. Spring 2023 + Fall 2024) we will necessarily have to consider the Fall 2023 and the Spring 2024 dates and related deadlines.*

**Partner University
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2024/2025
academic year**



1. Name of University:	Pontifícia Universidade do Rio Grande do Sul - PUCRS
2. Country:	Brasil
3. Website :	https://www.pucrs.br/en/study-at-pucrs/academic-mobility/incoming-students/
4. Postal Address :	Av. Ipiranga, 6681 Prédio 01 Sala 110 - Partenon, Porto Alegre - RS, 90619-900
5. Contact person for exchange (IN-OUT) students:	IN Last name: Ribeiro First name: Camille e-mail: Mobilidade.in@pucrs.br OUT Last name: Porcher First name: Otávio e-mail: Mobilidade.out@pucrs.br
6. E-mail for exchange students enquiries:	Mobilidade.in@pucrs.br
7. How many of our exchange students do you accept for next academic year?	n.10 per year x or <input type="checkbox"/> and n.5 per each semester
8. Can you accept more students over those indicated above?	Sure. Just let us know.
9. How your academic year is organized? semester..quarter etc. *(please see our note down the form)	Semester
10. Academic calendar (if not yet available, please provide us the approximate periods):	1st term: 1st of march 2nd term: 1st of august Note that this is different from Europe's system.
11. Examination periods (if not yet available, please provide us the approximate periods):	1st term: 2nd term:
12. Deadline for nominations:	1st term and full academic year : October 1st 2nd term : April 1st
13. Deadline for applications	1st term and full academic year : October 15th 2nd term : April 15th
14. Web link with application procedures information:	https://www.pucrs.br/en/study-at-pucrs/academic-mobility/incoming-students/documentation/
15. Documents list required for application:	<ul style="list-style-type: none"> • Application Form • Passport (Copy) • Academic Transcript • One photo passport size
16. Are there any kind of mandatory fees our exchange students need to pay?	No fees for the university. But the cost of living is the student's responsibility.
17. If yes, what is the amount?	-

18. Do you have any specific requirements for admission of exchange students? (e. GPA, language proficiency etc.)	Incoming exchange students do not have to submit proof of Portuguese Language Proficiency. However, it is recommended that the students should have some knowledge of Portuguese, especially if they enroll for the courses taught in Portuguese. It is strongly recommended that all students attend a 4-credit Portuguese course during the semester.
19. In case of language proficiency requirements, have our exchange students mandatory to provide any kind of language certification? If yes, which one?	Incoming exchange students do not have to submit proof of Portuguese Language Proficiency. However, it is recommended that the students should have some knowledge of Portuguese, especially if they enroll for the courses taught in Portuguese. It is strongly recommended that all students attend a 4-credit Portuguese course during the semester.
20. Main language of instruction:	Portuguese/English
21. Others languages of instruction:	-
22. Which department and lessons can our exchange students access to? Can they take classes from different departments?	All departments. They can take classes from different departments if the chief department approves his study plan.
23. Are there any departments/courses not open to our exchange students?	To apply for medical rotations, we have a different selection process. Please consult with us individually.
24. Could you explain us your grading system in full?	The final grade in each course is expressed from zero to ten, calculated up to the first decimal place. The student who obtains a minimum grade 7.0 does not need to take the G2 test. In order to pass the student must obtain a final grade ≥ 5.0 (five) and attendance of at least 75% of the lessons.
25. If available, can you indicate the web site link where to find your courses list open to our exchange students?	https://www.pucrs.br/en/study-at-pucrs/academic-mobility/incoming-students/courses/
26. Do you provide accommodation for exchange students?	No
27. If yes, what is the average cost?	-
28. Can you provide the web site link for accommodation information?	-
29. E-mail address for accommodation enquires:	-
30. What is the average living cost?	For further information: https://www.pucrs.br/en/wp-content/uploads/sites/75/2023/03/Mobilidade-Academica-2023_Manual-Boas-Vindas_Eng_final-com-link.pdf
31. Do you have a web site link for living cost details?	https://www.pucrs.br/en/wp-content/uploads/sites/75/2023/03/Mobilidade-Academica-2023_Manual-Boas-Vindas_Eng_final-com-link.pdf
32. Have our exchange students to subscribe any kind of insurance that is mandatory for your university and/or for your country?	<p>all international students at PUCRS must have a health insurance. The students must purchase a health insurance in their home country and any kind can be accepted as long as it meets the requirements below.</p> <p>The health insurance must be valid in Brazil; It must be valid during the ENTIRE time of stay; Minimum coverage must be \$30,000.00 (thirty thousand dollars or euros); It must cover exams, injury, illness, repatriation, hospitalization, COVID-19 etc; The student must know the contact number to call if any assistance is</p>

	<p>needed;</p> <p>The student must keep a copy of the certificate or the card at all times. It is important to highlight that PUCRS has a university hospital (HOSPITAL SÃO LUCAS) that may be used in case of medical emergencies during the exchange if the student can present a Health Insurance certificate. At PUCRS, every international student must send to the e-mail mobilidade.in@pucrs.br, before arriving, a copy of their certificate in order to get enrolled.</p>
33. If yes, can you give us more details about it and the average cost?	-
34. Visa information	All international students must apply for a student visa (called VITEM IV) at the Brazilian Consulate in their country's jurisdiction, regardless of how long they plan to study at PUCRS. The student visa cannot be obtained on Brazilian soil and, without it, the student will not be allowed to study in Brazil.
35. Timing of the acceptance letter release	20 days
36. Acceptance letter sending mode	<input type="checkbox"/> by mail to the student <input checked="" type="checkbox"/> by mail to the student's home University <input type="checkbox"/> by courier to the student <input checked="" type="checkbox"/> by courier to the student's home University
37. Timing of transcript of records release	20 days
38. Transcript of records ending mode	<input type="checkbox"/> directly to the student before his departure <input checked="" type="checkbox"/> by mail to the student <input checked="" type="checkbox"/> by mail to the student's home University <input type="checkbox"/> by courier to the student <input type="checkbox"/> by courier to the student's home University
39. Others useful information....	

PLEASE NOTE: Our academic calendar consists in a 1st semester (fall semester) starting on October (es. October 2024) and in a 2nd semester (Spring semester) starting on the middle of February (es. February 2025). For this reason, our Call AY 24/25 will unavoidably concern selection of outgoing students according to this calendar: this means that **just for those Universities with the AY that starts with a spring semester (es. Spring 2024 + Fall 2025) we will necessarily have to consider the Fall 2024 and the Spring 2025 dates and related deadlines.*

**Partner University
datasheet
2024/2025
academic year**



1. Name of University:	Faculty of Philosophy, Languages and Human Sciences – University of São Paulo
2. Country:	Brazil
3. Website :	www.ccint.fflch.usp.br
4. Postal Address :	Rua do Lago, 717, sala 130 – CEP: 06045-420, São Paulo, Brazil
5. Contact person for exchange (IN-OUT) students:	Last name: Casemiro First name: Márcia e-mail: international.fflch@usp.br
6. E-mail for exchange students enquiries:	international.fflch@usp.br
7. How many of our exchange students do you accept for next academic year?	n. 6 per year <input type="checkbox"/> or <input checked="" type="checkbox"/> and n. 3 per each semester
8. Can you accept more students over those indicated above?	Yes
9. How your academic year is organized? semester..quarter etc. *(please see our note down the form)	The Brazilian academic year is from February to December and it is divided in two semesters: the first semester is from February to June, and the second semester is from August to December. In January and July we have vacation period at University of São Paulo.
10. Academic calendar (if not yet available, please provide us the approximate periods):	1st term: Middle February to beginning of July 2nd term: August to beginning of December
11. Examination periods (if not yet available, please provide us the approximate periods):	1st term: End of June – beginning of July 2nd term: End of November – Beginning of December
12. Deadline for nominations:	1st term and full academic year: 25/10 2nd term : 01/05
13. Deadline for applications	1st term and full academic year: 10/11 2nd term : 20/05
14. Web link with application procedures information:	https://ccint.fflch.usp.br/undergraduate-and-graduate-courses
15. Documents list required for application:	https://ccint.fflch.usp.br/undergraduate-and-graduate-courses
16. Are there any kind of mandatory fees our exchange students need to pay?	For the university, no, but there are fees the students need to pay to register at the Federal Police.
17. If yes, what is the amount?	Around R\$ 350,00
18. Do you have any specific requirements for admission of exchange students? (e. GPA, language proficiency etc.)	Intermediate level of Portuguese
19. In case of language proficiency requirements, have our exchange students mandatory to provide any kind of language certification? If yes,	No

which one?	
20. Main language of instruction:	Portuguese
21. Others languages of instruction:	
22. Which department and lessons can our exchange students access to? Can they take classes from different departments?	At the Faculty of Philosophy, Languages and Human Sciences, international students can enroll in any of the following courses/departments: history,, geography, philosophy, sociology, anthropology, political science, languages and literature.
23. Are there any departments/courses not open to our exchange students?	No
24. Could you explain us your grading system in full?	<p>Undergraduate: grading system at USP ranges from 0,0 (zero) to 10,0 (ten), where zero is the lowest grade and ten is the highest one. To pass a course, the student must fulfill two conditions: minimum score of 5,0 (five) and minimum attendance of 70%. The score represents an average of all work developed by the student. If the final student score is below 2,99, he/she has failed the course. If the final student score is between 3,0 and 4,99, he/she will have a chance for re-evaluation: he/she still has a chance to pass. This is called REAVALIAÇÃO (Revaluation).</p> <p>Each Professor has his/her own criteria for exams and work to be developed by the student. That information is detailed by professors in the first class of the course.</p> <p>Graduate: grading system is based on four grades: A, B, C and R, where A, B and C are passing grades, and R is a failing grade. Minimum attendance required is of 75%.</p> <p>USP Credit System: USP academic credit system is based on Class Credit, and Work Credit. One class-credit is equal to 15 hours of class work, or class contact hours, and one work credit is equal to 30 hours of work outside the class.</p> <p>ECTS AND USP CREDITS SYSTEM: We suggest one USP Credit is equivalent to 2.0 ECTS, but it is the home institution that will determine the final equivalence.</p>
25. If available, can you indicate the web site link where to find your courses list open to our exchange students?	<p>Undergraduate students https://uspdigital.usp.br/jupiterweb/jupCursoLista?codcg=8&tipo=N</p> <p>Graduate students https://uspdigital.usp.br/janus/componente/disciplinasOferecidasInicial.jsf?action=1&tipo=T&codcpg=8</p>
26. Do you provide accommodation for exchange students?	Unfortunately, the University of São Paulo does not offer accommodation for exchange students.
27. If yes, what is the average cost?	
28. Can you provide the web site link for accommodation information?	
29. E-mail address for accommodation enquires:	
30. What is the average living cost?	Around R\$ 2.500,00 – R\$ 3.500,00
31. Do you have a web site link	No

for living cost details?	
32. Have our exchange students to subscribe any kind of insurance that is mandatory for your university and/or for your country?	During his/her stay in Brazil, the foreigner will be allowed to use the services of the Brazilian Public Health System only in case of emergency. For this reason, the University of São Paulo demands that students obtain health insurance (travel insurance), which should be purchased in their home country prior to their arrival in Brazil. The insurance policy must be valid for the entire period of intended stay in the country. The choice of one specific travel insurance or another is the student's responsibility.
33. If yes, can you give us more details about it and the average cost?	
34. Visa information	The student must contact the Brazilian Embassy at his/her home country and apply for the student visa (TEMPORARY VISA ITEM IV). Tourist or Work visas are not accepted to register the exchange student at USP.
35. Timing of the acceptance letter release	Around 1 month.
36. Acceptance letter sending mode	<input checked="" type="checkbox"/> by mail to the student <input type="checkbox"/> by mail to the student's home University <input type="checkbox"/> by courier to the student <input type="checkbox"/> by courier to the student's home University
37. Timing of transcript of records release	Around 2 months after the end of the semester.
38. Transcript of records ending mode	<input type="checkbox"/> directly to the student before his departure <input checked="" type="checkbox"/> by mail to the student <input type="checkbox"/> by mail to the student's home University <input type="checkbox"/> by courier to the student <input type="checkbox"/> by courier to the student's home University
39. Others useful information....	

PLEASE NOTE: Our academic calendar consists in a 1st semester (fall semester) starting on October (es. October 2023) and in a 2nd semester (Spring semester) starting on the middle of February (es. February 2024). For this reason, our Call AY 23/24 will unavoidably concern selection of outgoing students according to this calendar: this means that **just for those Universities with the AY that starts with a spring semester (es. Spring 2023 + Fall 2023) we will necessarily have to consider the Fall 2023 and the Spring 2024 dates and related deadlines.*

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1. Name of University:	Universidade Federal Fluminense
2. Country:	Brasil
3. Website :	https://international.uff.br/
4. Postal Address :	R. Prof. Marcos Waldemar de Freitas Reis, s/nº - Bloco A Térreo - São Domingos, Niterói, RJ, Brasil
5. Contact person for exchange (IN-OUT) students:	Isis Maria Ferreira Phone: +55 21 2629-2004 / +55 21 2629-2005
6. E-mail for exchange students enquiries:	mobilidadeinsri@id.uff.br
7. How many of our exchange students do you accept for next academic year?	three students per course
8. Can you accept more students over those indicated above?	Negotiable in case of higher student demand
9. How your academic year is organized? semester..quarter etc. *(please see our note down the form)	2 semesters
10. Academic calendar (if not yet available, please provide us the approximate periods):	1st term: Expected to take place from March to July 2024 (spring term) 2nd term: Expected to take place from August to December 2024 (fall term)
11. Examination periods (if not yet available, please provide us the approximate periods):	1st term: to be announced 2nd term: to be announced
12. Deadline for nominations:	1st term and full academic year : desirable until 30/11/2023 2nd term : desirable until 30/04/2024
13. Deadline for applications	1st term and full academic year : 04/12/2023 to 22/01/2024 2nd term : 03/05/2024 to 17/06/2024
14. Web link with application procedures information:	https://international.uff.br/application-and-enrollment
15. Documents list required for application:	<ul style="list-style-type: none"> ● Passport; ● Student visa (required only for on-campus mobility); ● Presentation letter; ● Recommendation letter; ● Photo; ● Transcript of Records; ● Declaration of Portuguese level – minimum A1 (except for Portuguese and Spanish speaking countries); ● Health insurance;

16. Are there any kind of mandatory fees our exchange students need to pay?	No fees are required by our university. Students will need to pay two fees: one to obtain their student visa and another to obtain a mandatory document named RNM, from Brazil's Federal Police, as per federal regulations.
17. If yes, what is the amount?	
18. Do you have any specific requirements for admission of	Minimum 6,0 (if grade ranges from 0 to 10)

exchange students? (e. GPA, language proficiency etc.)	
19. In case of language proficiency requirements, have our exchange students mandatory to provide any kind of language certification? If yes, which one?	For those who will take courses in Portuguese and/or are not native Portuguese or Spanish speakers: Declaration of Portuguese knowledge – minimum A1
20. Main language of instruction:	Undergraduate classes are taught in Portuguese, except for the classes in foreign languages registered on UFF's website.
21. Others languages of instruction:	
22. Which department and lessons can our exchange students access to? Can they take classes from different departments?	All departments/schools/faculties, except Medicine that must have a specific agreement between universities - and only for Medical internship.
23. Are there any departments/courses not open to our exchange students?	For more detailed course opportunities, please visit our website: https://international.uff.br/
24. Could you explain us your grading system in full?	UFF grades are from 0 to 10, with the minimum passing grade being 6. More information is available at our International website.
25. If available, can you indicate the web site link where to find your courses list open to our exchange students?	For more detailed course opportunities, please visit our website: https://international.uff.br/
26. Do you provide accommodation for exchange students?	UFF does not offer housing. However, the ICO offers a list of accommodations that previous students have stayed in.
27. If yes, what is the average cost?	
28. Can you provide the web site link for accommodation information?	
29. E-mail address for accommodation enquires:	
30. What is the average living cost?	
31. Do you have a web site link for living cost details?	
32. Have our exchange students to subscribe any kind of insurance that is mandatory for your university and/or for your country?	The student will need to obtain a health insurance of their choice to register at UFF.
33. If yes, can you give us more details about it and the average cost?	Health insurance must be valid within the city of Niterói, in Rio de Janeiro state for their full period of stay. The insurance must cover the COVID-19 disease.

34. Visa information

IF ON-CAMPUS MOBILITY A student visa is required. The visa must be obtained BEFORE the student's entrance in Brazil. The process may take a few weeks, so begin early. Under NO circumstances should you apply for a tourist visa. They are valid for only 90 days and cannot be extended. You must obtain the visa from the Brazilian consulate in your area of jurisdiction and, in some cases, a personal visit to the consulate may be required. You should apply for a visa from the consulate whose area of jurisdiction includes your permanent home. If this is not possible or is very inconvenient, you may request that the consulate within the area of jurisdiction of your home institution accept and process your visa application.

35. Timing of the acceptance letter release	After the approval of the Academic Coordination at University
36. Acceptance letter sending mode	The students will receive their acceptance letter through email.
37. Timing of transcript of records release	After the ending of their mobility.
38. Transcript of records sending mode	It will be sent by email to the student's home institution after their mobility.
39. Others useful information....	

PLEASE NOTE: Our academic calendar consists in a 1st semester (fall semester) starting on October (es. October 2023) and in a 2nd semester (Spring semester) starting on the middle of February (es. February 2024). For this reason, our Call AY 23/24 will unavoidably concern selection of outgoing students according to this calendar: this means that **just for those Universities with the AY that starts with a spring semester (es. Spring 2023 + Fall 2024) we will necessarily have to consider the Fall 2023 and the Spring 2024 dates and related deadlines.*

**Partner University
datasheet
2024/2025
academic year**



1. Name of University:	University of Ribeirão Preto (UNAERP)
2. Country:	Brazil
3. Website :	www.unaerp.br
4. Postal Address :	Universidade de Ribeirão Preto Núcleo de Intercâmbio (International Office) Address: Av. Costábile Romano, 2201 City: Ribeirão Preto State: São Paulo Country: Brasil Zip Code: 14096-900
5. Contact person for exchange (IN-OUT) students:	Inbound Last name: Martins First name: Tatiane e-mail: intercambio@unaerp.br Outbound Last name: Martins First name: Tatiane e-mail: intercambio@unaerp.br
6. E-mail for exchange students enquiries:	intercambio@unaerp.br
7. How many of our exchange students do you accept for next academic year?	n. ___3___ per year <input type="checkbox"/> or X and n. ___3___ per each semester
8. Can you accept more students over those indicated above?	Yes
9. How your academic year is organized? semester..quarter etc. *(please see our note down the form)	UNAERP academic year is divided into two semester: 01st semester: early February to late June 02nd semester: early August to mid-December
10. Academic calendar (if not yet available, please provide us the approximate periods):	1st term: January 29th to June 30th *approximately 2nd term: August 01st to December 15 th *approximately
11. Examination periods (if not yet available, please provide us the approximate periods):	1st term: Partial exams April 14th to 29th and final exams June 05th to June 16th 2nd term: Partial exams October 05th to 10th; Final exams November 27th to December 09th (Approximate period)
12. Deadline for nominations:	1st term: October 31st 2023 2nd term: May 30th 2024
13. Deadline for applications	1st term: October 31st 2023 2nd term: April 30th 2024

14. Web link with application procedures information:	https://unaerp.br/study-at-unaerp/study-at-unaerp/how-to-study-at-unaerp
15. Documents list required for application:	<ul style="list-style-type: none"> - Application Form - Academic Transcript - Curriculum Vitae - Motivation Letter* In Portuguese, English or Spanish - Recommendation Letter from a Professor - Passport Copy (identity page and expiration date)
16. Are there any kind of mandatory fees our exchange students need to pay?	No
17. If yes, what is the amount?	
18. Do you have any specific requirements for admission of exchange students? (e. GPA, language proficiency etc.)	No
19. In case of language proficiency requirements, have our exchange students mandatory to provide any kind of language certification? If yes, which one?	International students are not obliged to take a Portuguese proficiency exam. For courses taught in English: TOEFL iBT – 70, IELTS 5.5 or a letter from the partner institution attesting the student language level.
20. Main language of instruction:	Portuguese
21. Others languages of instruction:	English
22. Which department and lessons can our exchange students access to? Can they take classes from different departments?	Exchange students will be enrolled in the Faculty of study according to their study plan. They can choose to study at different departments as well according to their courses of interest as long as they are approved by the respective Unaerp Academic Coordinator.
23. Are there any departments/courses not open to our exchange students?	The Medicine Program is not included in the scope of the international mobility.
24. Could you explain us your grading system in full?	The final grade in each course is expressed from 0 (zero) to 10 (ten), calculated up to the first decimal place. In order to pass, the student must obtain a minimum final grade of ≥ 5.0 (five). The student must attend to at least 75% of the classes to be approved.
25. If available, can you indicate the web site link where to find your courses list open to our exchange students?	http://www.unaerp.br/cursos
26. Do you provide accommodation for exchange students?	UNAERP does not offer campus housing. However, the International Team will assist all international students to find an accommodation.
27. If yes, what is the average cost?	
28. Can you provide the web site link for accommodation information?	We will assist students directly with this matter. We usually suggest students to rent an Airbnb / temporary accommodation for the first weeks in order to search for accommodation options while in the city.
29. E-mail address for accommodation enquires:	
30. What is the average living cost?	<p>Average cost:</p> <p>MEALS (inside of Unaerp) Breakfast: R\$4,00-10,00 / USD 1.00-3.00 Lunch: R\$15,00-30,00 / USD 4.00-7.00</p>

	<p>Dinner: R\$15,00-30,00 / USD 4.00-8.00</p> <p>ACCOMODATION (not provided by Unaerp) R\$600,00-1.500 USD 140.00-400.00</p> <p>PUBLIC TRANSPORTATION R\$5,00/each ticket USD 1.00-2.00</p>
31. Do you have a web site link for living cost details?	
32. Have our exchange students to subscribe any kind of insurance that is mandatory for your university and/or for your country?	It is mandatory for all international students at Unaerp to present a Health Insurance Plan with repatriation services. It must be effective from the date of the student's arrival to his/ her departure to home country. All students can purchase their international health insurance at the most convenient company.
33. If yes, can you give us more details about it and the average cost?	
34. Visa information	<p>Students should present the Student Visa and find further information on how to apply it directly with the Brazilian responsible entities in their home countries. For further information, please access: https://www.gov.br/mre/pt-br/assuntos/portal-consular/vistos/informacoes-sobre-vistos-para-estrangeiros-viajarem-ao-brasil</p> <p>Together with the Visa Application, they should also apply for the CPF – Cadastro de Pessoa Física. This CPF is very important and they can ask for more information at the Brazilian responsible entities together with the Visa Requirements.</p> <p>Students have 90 days from their date of arrival to register with the Federal Police and pay a R\$ 204, 77 fee for the mandatory National Migration Registration Card (CRNM). Unaerp International Team will assist the students with this procedure.</p>
35. Timing of the acceptance letter release	One month after the application deadline
36. Acceptance letter sending mode	<p>X by mail to the student</p> <p>X by mail to the student's home University</p> <p><input type="checkbox"/> by courier to the student</p> <p>X by courier to the student's home University (when required)</p>
37. Timing of transcript of records release	Up to 02 weeks after the end of the semester
38. Transcript of records ending mode	<p><input type="checkbox"/> directly to the student before his departure</p> <p>X by mail to the student</p> <p>X by mail to the student's home University</p> <p><input type="checkbox"/> by courier to the student</p> <p>X by courier to the student's home University (when required)</p>
39. Others useful information....	