

Erasmus Placement Offer Form

EMPLOYER INFORMATION	
Name of organization	EUSKADITALIA
Address	GRUPO SANTO DOMINGO DE GUZMÁN 11 LOCAL
Postal Code	48006
City	BILBAO
Country	SPAIN
Telephone	+34.632.423.904
E-mail	info@euskaditalia.com
Website	www.euskaditalia.com
Number of employees	5
Year of foundation	2002
Contact person	Antonella Mele Scoria
Department / Function	Head of Studies
Direct telephone number	+34 632423904
Direct mobile	+34 632423904
Direct e-mail address	jestudios@euskaditalia.com
Short Description of the Company	Euskaditalia is the Official Institute of Italian Language and Culture in Bilbao. Our mission is teaching Italian to young people and adults and to promote cultural events. It is also a creative and innovative project that aims at strengthening linguistic, cultural and socio-economic bonds between the Basque Country and Italy.

PLACEMENT INFORMATION	
Department / Function	ITALIAN TEACHER ASSISTANT
Description of activities	<ul style="list-style-type: none"> • In-class observation of different teaching methods • Prepare conversation activities • In case of positive feedback, take over a whole course • Assist PLIDA procedures and exams sessions • Prepare new courses stuff • Assist to the organization of scheduled cultural events • Promote small-size activities • If needed, help with Social Media managing (optional) • Assist Teaching Staff in general activities of the centre
Duration	4 months
Working hours / Weekly hours	40 hours per week aprox
City	Bilbao
Help with finding Accommodation	yes
Financial Contribution	No
Other	This is an unpaid position. ONLY candidates eligible for scholarships (Leonardo, Erasmus, Eurodyse, etc...) will be considered.

REQUIREMENTS	
Oral and written language skills	ITALIAN: native SPANISH: B1
Computer skills	Familiar with Microsoft Office tools, Google, and social medias: Wordpress knowledge is a plus.
Drivers license	No